

The UPS Store 6855™

Caribe Royale

8101 World Center Drive

Orlando, FL. 32821

Phone (407)238-8436

Store6855@theupsstore.com

Staffed Hours: Mon-Fri 7:30am-6pm, Sat-Sun 9am-4pm

The UPS Store



Please reference the following information regarding having materials shipped to and from the Caribe Royale Hotel. All packages and freight deliveries are managed through The UPS Store, which acts as the business center and package services department for the property. To ensure proper processing, please address all materials intended for the event as follows:

Caribe Royale
Attn: Recipient Name & Exhibiting Company
8101 World Center Drive
Orlando, FL. 32821

Please note that all packages sent to the hotel will incur a handling charge based upon the weight of each item according to the list below:

Package Handling Fees*	
Incoming or Outgoing Rates	
Carrier Envelope	\$5.00
Padded Pak	\$7.00
0-10 lbs	\$10.00
10.1-20 lbs	\$15.00
20.1-40 lbs	\$25.00
40.1-60 lbs	\$50.00
60.1-100 lbs	\$75.00
101 lbs and over	\$120.00
Crates & Pallets	\$300.00

Charges do include delivery to the location of the recipient's choosing within the hotel and are for receiving and storing materials for up to 10 days. Please visit The UPS Store in the conference center to retrieve packages and/or schedule package delivery.

The UPS Store Business Center will also be available to assist exhibitors with all outbound shipping at the close of the conference. Please see the accompanying 'Outgoing Shipment Form' for additional details.

The UPS Store Manager, Kenny Rios, is available by phone or email at store6855@theupsstore.com to answer any additional questions you may have regarding the above as you prepare for this event.

Thank you!